

## Harewood Parish Council

### Application Form Community Support Grant Request

Harewood Parish Council is committed to openness and transparency about decisions which affect Local Citizens. Details of grant payments to voluntary and community sector organisations are published on the Annual Report and our website.

<b>All About Your Project</b>	
<b>Community Support Grant Registration Number</b>	
<b>Project Title:</b>	
<b>Project Start Date:</b> (dd/mm/yyyy)	
<b>Project Finish Date:</b> (dd/mm/yyyy)	

If you require additional space for any of the following sections please attach supplementary sheets. Please number each one carefully and indicate to which section of the form the information refers.

<b>What do you plan to do with the funding you are seeking?</b>
<b>Why is this project needed?</b>
<b>Are you working with any partners or other groups to deliver your project?</b>
<b>Project Outcome – What impact will your project have?</b>

<b>Your Project Costs</b>	
<b>Total Project Cost</b> (This may differ from the grant amount requested if you have other sources of funding).	
<b>Item / Activity</b>	<b>Amount</b>
<b>Total grant requested:</b>	

<b>Has your group applied to any other sources to assist funding this project? (If yes, please give details below)</b>			
<b>YES</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>
<b>Organisation</b>	<b>Amount</b>	<b>Received</b>	<b>Pending</b>

<b>Other Relevant Information</b>
<ul style="list-style-type: none"> <li>Along with your completed application form please provide proof of your group/organisation e.g. bank statement, headed paper, website address?</li> </ul>

## Declaration

I confirm that:

- the information and supporting documents with this application are correct and complete
- if the requested grant is approved, the proposed activities will be carried out as described in this application
- details of all applications that have been made to secure additional funds for this, other activities and details of all other funding available to this project have been disclosed I am authorised to sign and submit this application for grant funding on behalf of the organisation
- by submitting this application, I agree to my details being published, should your application be successful.

## Details of the person who completed the application form:

<b>Name:</b>	
<b>Position Held:</b>	
<b>Signature:</b>	
<b>Date:</b>	

We will assess your application and get back to you within 28 days

Before you forward the form to Harewood Parish Council you should:-

- Check that you have answered every question in the application
- Make sure the application form has been signed. If submitting by email please insert scanned signature and pdf the file before submission. Alternatively print the completed form, sign and post.

## To be completed by the Clerk to the Parish Council

<b>Group status confirmed:</b>	<input type="checkbox"/>	<b>Panel Authorising Signature:</b>
<b>Requested Amount:</b>		<b>Panel Authorising Signature:</b>
<b>Approved Amount:</b>		<b>Panel Authorising Signature:</b>